



DIOCESE OF ROCKFORD OBSERVATION FORM

Name of Teacher:	Grade Level/Subject:
Name of Observer:	Topic of Lesson:
Date of Classroom Observation:	Time of Observation:

KEY	I - INNOVATIVE	E - EFFECTIVE	D – DEVELOPING	NI – NEEDS IMPROVEMENT
-----	----------------	---------------	----------------	------------------------

DOMAIN 1					PLANNING AND PREPARATION	NOTES
I	E	D	NI			
				1.1 Demonstrates knowledge of Catholic doctrine and moral teachings, content area foundations, current research-based practice, and social and cultural changes		
				1.2 Demonstrates understanding of each student’s learning and fosters the Catholic faith, social-emotional development, and academic growth of the diverse learning community		
				1.3 Develops rigorous and level-appropriate student learning outcomes, differentiating instruction for each lesson		
				1.4 Utilizes instructional materials and technological resources to support and enhance curriculum		
				1.5 Implements a rigorous curriculum using daily and year-long lesson plans aligned with Gospel values, relevant standards, and 21st century skills, delivered through effective instruction		
				1.6 Develops formal and informal, formative and summative assessments to gauge student learning and guide future instruction		

DOMAIN 2					THE CLASSROOM ENVIRONMENT	NOTES
I	E	D	NI			
				2.1. Fosters an environment imbued with Catholic values and social justice where mutual respect, cooperative spirit and self-motivation are evident for all of God’s creation		
				2.2. Cultivates an environment for learning and academic excellence that communicates high expectations and recognizes the self-worth of each individual		
				2.3. Clearly establishes and communicates procedures that maximize effective use of instructional time		
				2.4. Establishes, communicates, and maintains an effective, fair, and consistent discipline plan in the spirit of mercy and reconciliation		
				2.5. Maintains an identifiably Catholic, safe, and orderly environment, effectively incorporating both the physical and visual enhancements of the room		

DOMAIN 4					PROFESSIONAL RESPONSIBILITIES	NOTES
I	E	D	NI			
				4.1. Reflects on instructional practices and understands that teaching in a Catholic school is a ministry of the Church		
				4.2. Maintains accurate reports, detailed records, and upholds confidentiality of official information with respect to the human dignity of all		
				4.3. Speaks and acts with charity and justice in all verbal and written communication with stakeholders, always mindful of the Catholic mission		
				4.4. Participates in professional learning communities, serves willingly and responsibly in extracurricular areas while exhibiting a spirit of unity and cooperation modeling Catholic values		
				4.5. Participates in all staff professional and religious development opportunities and sets annual professional goals with administration		
				4.6. Maintains current Catechetical Certification, state licensure, and follows the policies and procedures of the school and the Diocese of Rockford		

DOMAIN 3					INSTRUCTION	NOTES
I	E	D	NI			
				3.1. Provides expectations for successful learning, clearly shares the purpose and directions for the lesson, and regularly incorporates religious truths and values into the curriculum		
				3.2. Offers opportunities for problem solving, critical thinking, and performance skills with high levels of student engagement throughout instruction		
				3.2. Offers opportunities for problem solving, critical thinking, and performance skills with high levels of student engagement throughout instruction		
				3.3. Encourages individual and group engagement by offering a variety of instructional resources and activities		
				3.4. Implements a variety of effective formative and summative assessments to continually monitor student learning and provide timely, specific feedback		
				3.5. Provides developmentally appropriate learning opportunities and adjusts lessons to meet the diverse learning needs of the classroom community		