



DIOCESE OF ROCKFORD OBSERVATION SUMMARY FORM

Name of Teacher:	Grade/ Subject:
Name of Observer:	
Date of Observation:	Time of Observation:

DOMAIN	ELEMENTS	I	E	D	NI
1.1 Demonstrates knowledge of Catholic doctrine and moral teachings, content area foundations, current research-based practice, and social and cultural changes.	<i>A: Knowledge of Catholic doctrine and moral teachings</i>				
	<i>B: Knowledge of content standards and the structure of the discipline</i>				
	<i>C: Knowledge of prerequisite relationship</i>				
	<i>D: Knowledge of content-related pedagogy and current research-based practices</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
1.2 Demonstrates understanding of each student's learning and fosters the Catholic faith, social-emotional development, and academic growth of the diverse learning community	<i>A: Knowledge of child adolescent development</i>				
	<i>B: Knowledge of the learning process</i>				
	<i>C: Knowledge of students' skills, knowledge, and language proficiency</i>				
	<i>D: Knowledge of students' interests, background, and cultural heritage</i>				
	<i>E: Knowledge of and sensitivity to individual students' needs</i>				
	<i>F. Speaks and acts with charity and justice regarding students</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
1.3 Develops rigorous and level-appropriate student learning outcomes, differentiating instruction for each lesson	<i>A: Value, sequence, and alignment</i>				
	<i>B: Clarity</i>				
	<i>C: Balance</i>				
	<i>D: Suitability for diverse students</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
1.4 Utilizes instructional materials and technological resources to support and enhance curriculum	<i>A: Resources for classroom use</i>				
	<i>B: Resources to extend content knowledge and pedagogy</i>				
	<i>C: Resources for students</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
1.5 Implements a rigorous curriculum using daily and year-long lesson plans aligned with Gospel values, relevant standards, and 21st century skills, delivered through effective instruction	<i>A: Learning activities</i>				
	<i>B: Instructional materials and resources</i>				
	<i>C: Instructional groups</i>				
	<i>D: Lesson and unit structure</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
1.6 Develops formal and informal, formative and summative assessments to gauge student learning and guide future instruction	<i>A: Congruence with instructional outcomes</i>				
	<i>B: Criteria and standards</i>				
	<i>C: Design of formative and summative assessments</i>				
	<i>D. Use for planning</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
2.1 Fosters an environment imbued with Catholic values and social justice where mutual respect, cooperative spirit and self-motivation are evident for all of God's creation	<i>A: Maintains an identifiably Catholic culture</i>				
	<i>B: Teacher interactions with students, including both words and actions, reflect Catholic values</i>				
	<i>C: Student interactions with other students, including both words and actions, reflect Catholic values</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
2.2 Cultivates an environment for learning and academic excellence that communicates high expectations and recognizes the self-worth of each individual	<i>A: Importance of the content and of learning</i>				
	<i>B: Expectations for learning and achievement</i>				
	<i>C: Student pride in work</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
2.3 Cultivates an environment for learning and academic excellence that communicates high expectations and recognizes the self-worth of each individual	<i>A: Management of instructional groups</i>				
	<i>B: Management of transitions</i>				
	<i>C: Management of materials and supplies</i>				
	<i>D: Performance of classroom routines</i>				
	<i>E: Supervision of volunteers and paraprofessionals</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
2.4 Establishes, communicates, and maintains an effective, fair, and consistent discipline plan in the spirit of mercy and reconciliation	<i>A: Expectations</i>				
	<i>B: Monitoring of student behavior</i>				
	<i>C: Response to student misbehavior</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
2.5 Maintains an identifiably Catholic, safe, and orderly environment, effectively incorporating both the physical and visual enhancements of the room	<i>A: Evidence of signs and symbols of Catholic faith</i>				
	<i>B: Safety and accessibility</i>				
	<i>C. Arrangement of furniture and use of physical resources including technology</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
3.1 Provides expectations for successful learning, clearly shares the purpose and directions for the lesson, and regularly incorporates religious truths and values into the curriculum	<i>A: Expectations for learning</i>				
	<i>B: Directions for activities</i>				
	<i>C: Explanations of content</i>				
	<i>D: Use of oral and written language</i>				
	<i>E: Incorporates religious truths and values into the curriculum</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
3.2 Offers opportunities for problem solving, critical thinking, and performance skills with high levels of student engagement throughout instruction	<i>A: Quality of questions/prompts</i>				
	<i>B: Discussion techniques</i>				
	<i>C: Student participation</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
3.3 Encourages individual and group engagement by offering a variety of instructional resources and activities	<i>A: Activities and assignments</i>				
	<i>B: Grouping of students</i>				
	<i>C: Instructional materials and resources</i>				
	<i>D: Structure and pacing</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
3.4 Implements a variety of effective formative and summative assessments to continually monitor student learning and provide timely, specific feedback	<i>A: Assessment criteria</i>				
	<i>B: Monitoring of student learning</i>				
	<i>C: Specific feedback to students</i>				
	<i>D: Student self-assessment and monitoring of progress</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
3.5 Provides developmentally appropriate learning opportunities and adjusts lessons to meet the diverse learning needs of the classroom community	<i>A: Lesson adjustment</i>				
	<i>B: Response to students</i>				
	<i>C: Persistence</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
4.1 Reflects on instructional practices and understands that teaching in a Catholic school is a ministry of the Church	<i>A: Reflects on role in ministry of the Catholic Church</i>				
	<i>B: Teacher makes accurate and thoughtful assessment of lesson's effectiveness.</i>				
	<i>C: Use in future teaching</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
4.2 Maintains accurate reports, detailed records, and upholds confidentiality of official information with respect to the human dignity of all	<i>A: Student completion of assignments</i>				
	<i>B: Student progress in learning</i>				
	<i>C: Non-instructional records</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
4.3 Speaks and acts with charity and justice in all verbal and written communication with stakeholders, always mindful of the Catholic mission	<i>A: Information about the instructional program</i>				
	<i>B: Information about individual students</i>				
	<i>C: Engagement of families in the instructional program</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
4.4 Participates in professional learning communities, serves willingly and responsibly in extracurricular areas while exhibiting a spirit of unity and cooperation modeling Catholic values	<i>A: Relationships with colleagues</i>				
	<i>B: Involvement in a culture of professional inquiry</i>				
	<i>C: Service to the school</i>				
	<i>D: Participation in school and Diocesan projects</i>				
	Comments/Artifacts:				

DOMAIN	ELEMENTS	I	E	D	NI
4.5 Participates in all staff professional and religious development opportunities and sets annual professional goals with administration	<i>A: Enhancement of content knowledge and pedagogical skill</i>				
	<i>B: Receptivity to feedback from colleagues</i>				
	<i>C: Service to the profession</i>				
	Comments/Artifacts:				
DOMAIN	ELEMENTS	I	E	D	NI
4.6 Maintains current Catechetical Certification, state licensure, and follows the policies and procedures of the school and the Diocese of Rockford	<i>A: Integrity and ethical conduct</i>				
	<i>B: Service to students</i>				
	<i>C: Advocacy</i>				
	<i>D: Decision making</i>				
	<i>E: Compliance with school policies and Diocesan regulations</i>				
Comments/Artifacts:					

Acknowledgement of Conference

Teacher Signature _____

Evaluator signature _____

Date _____

The teacher may submit a response in writing to the evaluator. This response will be attached to the evaluation document.