



Diocese of Rockford
 Department of Educational Services
ADMINISTRATOR'S SELF-EVALUATION
 School Year 2020 - 2021

| Administrator: | School: | |
|--|---------|---------------|
| Rating Scale: 1 = Area of Strength 2 = Meets Expectations *3 = Area for Growth | | RATING |
| 1. I participate in the development and communication of the school's mission and philosophy, which reflect the unique Catholic character of the school. | | |
| 2. I facilitate the study and implementation of the school's mission and philosophy, as well as assess their impact on student learning. | | |
| 3. I promote the Catholic identity of the school and monitor its presence within the school community. | | |
| 4. I recognize and respect the role of parents/guardians as the first educators of their children. | | |
| 5. I initiate the review and development of curriculum in relation to the school's philosophy, learning expectations and student needs. | | |
| 6. I foster a school climate, which gives evidence of mutual respect, open communication and collaboration. | | |
| 7. I make decisions that reflect a sense of respect and justice. | | |
| 8. I recognize and honor my responsibility to be a positive model for faculty, staff and students. | | |
| 9. I participate in opportunities to grow in my Faith. | | |
| 10. I speak, act, and instruct in a manner that is consistent with the teachings of the Church. | | |
| 11. I foster confidence in others by delegating responsibilities. | | |
| 12. I monitor student progress in consultation with parents, teachers and students, in a concerned and cooperative manner. | | |
| 13. I encourage and develop the leadership and professional development of faculty and staff. | | |
| 14. I communicate clearly and effectively with teachers, parents, and students. | | |
| 15. I collaborate with the Council of Administration and inform them of significant activities or concerns. | | |
| 16. I implement the diocesan professional growth requirements, including catechetical certification, for myself as well as the faculty. | | |
| 17. I maintain accurate records and meet deadlines established by others. | | |
| 18. I implement the policies and procedures of the Diocese of Rockford. | | |
| 19. I display ability to make responsible decisions, use good judgment and follow through with commitments made. | | |
| 20. I demonstrate long range planning and have future goals in place. | | |
| 21. I foster collaboration between parishes and school. | | |
| 22. I provide regular and useful faculty meetings, which support the vision of the school. | | |

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|--|--------|
| 23. I employ development and marketing strategies while working with appropriate groups within the school and civic communities. | |
| 24. I collaborate with the faculty/staff in developing and enforcing consistent, positive student management. | |
| 25. I effectively and efficiently manage the school's financial and material resources. | |
| 26. I promote a physical environment that is safe and conducive to learning. | |

The ultimate purpose of the Administrator professional growth process is to enrich and improve performance. The following can serve as a basis for conversation with the Administrator's supervisor as well as an opportunity for personal reflection.

- What have been the highlights of your experience as Administrator during this year thus far? (Include projects, innovations, celebrations, special studies, etc.)

- What are the responsibilities to which you feel you should give more concerted attention during the remainder of this year and/or the coming school year?

- Current Goals:

- Projected Goals for 2021-2022:

Administrator Signature: _____

Date: _____

Diocesan Superintendent
of Schools Signature: _____

Date: _____

Return To: Diocesan Superintendent of Schools, P. O. Box 7044, Rockford, IL 61125 by February 22nd.