

**Diocese of Rockford
Department of Educational Services**

**PRINCIPAL REVIEW by EDUCATION COMMISSION
School Year 2020 - 2021**

Name of Principal: _____

School: _____

Rating Scale: 1 = Area of Strength 2 = Meets Expectations *3 = Area for Growth NA= Not Able to Evaluate	RATING
1. The principal participates in the development and communication of the school's mission and philosophy, which reflect the unique Catholic character of the school.	
2. The principal facilitates the study and implementation of the school's mission and philosophy, as well as assesses their impact on student learning.	
3. The principal promotes the Catholic identity of the school and monitors its presence within the school community.	
4. The principal recognizes and respects the role of parents/guardians as the first educators of their children.	
5. The principal initiates the review and development of curriculum in relation to the school's philosophy, learning expectations and student needs.	
6. The principal fosters a school climate, which gives evidence of mutual respect, open communication and collaboration.	
7. The principal makes decisions that reflect a sense of respect and justice.	
8. The principal recognizes and honors his/her responsibility to be a positive model for faculty, staff and students.	
9. The principal participates in opportunities to grow in his /her Faith.	
10. The principal speaks, acts, and instructs in a manner that is consistent with the teachings of the Church.	
11. The principal fosters confidence in others by delegating responsibilities.	
12. The principal places emphasis on the performance evaluation process of both faculty and staff.	
13. The principal monitors student progress in consultation with parents, teachers and students in a concerned and cooperative manner.	
14. The principal encourages and develops the leadership and professional development of faculty and staff.	

***If you assign a 3 to one or more categories, the Catholic Education Office asks that you write an explanation of the rating in either of the "Areas for Growth" section on the second page or on a separate sheet of paper. Your input is very helpful to our office in assessing the performance of your school administrator.**

Rating Scale: 1 = Area of Strength 2 = Meets Expectations *3 = Area for Growth NA= Not Able to Evaluate	RATING
15. The principal communicates clearly and effectively with teachers, parents, and students.	
16. The principal implements the diocesan professional growth requirements, including catechetical certification, for himself/herself as well as the faculty.	
17. The principal maintains accurate records and meets deadlines established by others.	
18. The principal displays the ability to make responsible decisions, use good judgment and follow through with commitments made.	
19. The principal demonstrates long range planning and has future goals in place.	
20. The principal employs development and marketing strategies while working with appropriate groups within the school and civic communities.	
21. The principal collaborates with the faculty/staff in developing and enforcing consistent, positive student management.	
22. The principal effectively and efficiently manages the school's financial and material resources.	
23. The principal promotes a physical environment that is safe and conducive to learning.	

***Areas of Strength:**

***Areas for Growth:**

Other Comments:

Reviewer Signature: _____ Date: _____

Reviewer Printed Name: _____

Pastor Signature: _____ Date: _____

Principal Signature: _____ Date: _____

The principal has the right to respond to this report in writing.

***Please use the areas above (as well as the back of this sheet if needed) to add comments regarding the performance of the school administrator.**

Return to Pastor by February 20th