

**ANNUAL PARISH CATECHETICAL REPORT**  
**RELIGIOUS EDUCATION & YOUTH MINISTRY**  
 Academic Year of 2021-2022



Please return to Regional Director by: **March 4, 2022**  
 Parish Name \_\_\_\_\_  
 City \_\_\_\_\_

**INSTRUCTIONS: Please report information for the time period of June 1, 2021 – May 31, 2022**

Name of Person completing this Report: \_\_\_\_\_ Title(s): \_\_\_\_\_ Phone: \_\_\_\_\_

**PARISH INFORMATION:** Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_ Pastor/Admin. \_\_\_\_\_

**ADMINISTRATORS** (used for comparison statistics-please complete as much as possible for each leader.)

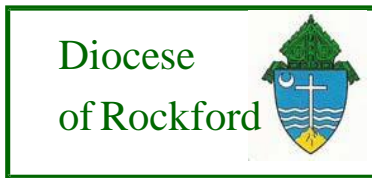
A. Main person in charge of RE other than your pastor. Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

B. Main person in charge of RE in a Language Other than English (LOE)  Spanish  Polish  Other: \_\_\_\_\_  
 Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

C. Main person in charge of ELEMENTARY RE (*grades PreK to 5*)  
 Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

D. Main person in charge of MIDDLE SCHOOL RE (*grades 6-8*)  
 Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

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E. Main person in charge of CONFIRMATION PREPARATION

Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

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F. Main person in charge of YOUTH MINISTRY

Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

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G. Main person in charge of ADULT FAITH FORMATION

Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

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H. Main person in charge of RCIA

Name \_\_\_\_\_ Title(s) \_\_\_\_\_ Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_  Full Time  Part Time  Paid  Volunteer  
 Approx. hrs./wk. \_\_\_\_\_ EDUCATION:  MA/PhD  BA/BS  Diocesan CL Certification  Ministry Formation  
 Other \_\_\_\_\_ What is/are your Degree(s)? \_\_\_\_\_

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I. Names of persons delegated with any administrative responsibilities in a language other than English (ie: YM, RCIA, etc):

Name \_\_\_\_\_ Ministry \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
 Name \_\_\_\_\_ Ministry \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
 Name \_\_\_\_\_ Ministry \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_



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City \_\_\_\_\_

**CATECHIST CERTIFICATION**

**INSTRUCTIONS:** This section concerns the level of Certification of your Catechists. Older Certified Catechists that have different categories than we use now (such as Master Catechist) should be placed in Level II, which is now our highest level. Include all Catechists, Substitute Catechists and Youth Ministry volunteers from grades Pre, K & 1-12. Include aides with periodic catechetical teaching responsibilities or who are involved in the Catechist Certification Program.

	English	Spanish	Other Language
A. Catechists with NO classes completed.	# in RE		
B. Catechists actively working on completing Pre-Requisites.	# in RE		
C. Catechists with only Pre-Requisite classes finished.	# in RE		
D. Catechists actively working on Level 1 certification	# in RE		
E. Catechists with Level 1 certification completed	# in RE		
F. Catechists actively working on Level 2 certification	# in RE		
G. Catechists with Level 2 certification completed	# in RE		
<b>H. TOTAL # (include all catechists, substitutes, aides who teach, and youth ministry volunteers)</b>	# in RE		
Add A+B+C+D+E+F+G			

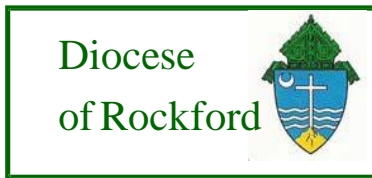
I. How many of the total (H) are:

New this year?	# in RE		
In Ministry Formation?	# in RE		
Teens that are catechists?	# in RE		
Teens that are aides?	# in RE		

G. Are Catechists offered incentives such as free tuition, gifts or stipends?

YES     NO

If YES, please specify: \_\_\_\_\_



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**CATECHETICAL PROGRAMS FOR CHILDREN AND YOUTH (Pre-school through High School)**

**INSTRUCTIONS:** This section includes both parish Religious Education and Catholic School students. Check YES or NO, or fill in the blank

A. Do you have a Summer Program?  YES  NO

If yes, please select the program type(s)

- Vacation Bible School
- Totus Tuus
- Other

If yes, enter # of students \_\_\_\_\_  
 Number of teen volunteers \_\_\_\_\_

B. How many students from your Religious Education Program & Catholic School are involved in the following

	<u>RE – English</u>	<u>RE - LOE</u>	<u>School</u>	<u>Total</u>
<b>TRADITIONAL AGE</b>				
Eucharist Preparation	_____	_____	_____	_____
Confirmation Preparation	_____	_____	_____	_____
At what age are students confirmed? _____				
<b>NON-TRADITIONAL AGE</b>				
Eucharist Preparation	_____	_____	_____	_____
Confirmation Preparation	_____	_____	_____	_____
RCIA for Children (ages 9 – 18)	_____	_____	_____	_____
Other programs, please specify: _____				
_____				

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**TUITION**

**INSTRUCTIONS:** Enter the amount of Sacramental fees and separate book fees you are charging per students or family.

Do you have an annual tuition?  YES  NO

Sacramental Fees

First Communion \_\_\_\_\_  
 Confirmation \_\_\_\_\_

FAMILY		BOOK FEE
_____	1 Child	_____
_____	2 Children	_____
_____	3 or More	_____



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**PROGRAMS FOCUSED ON SPECIFIC POPULATIONS** (you will need to transfer the numbers on B, C & D page 9, group 3)

**INSTRUCTIONS:** In the following, please count students in your Parish Religious Education classes only. Do not count Catholic School classes

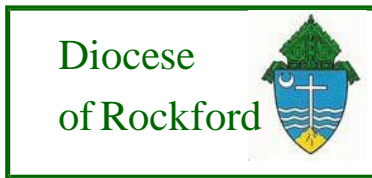
- A. Total number (Pre through 12) who are physically or developmentally challenged. \_\_\_\_\_
- B. How many students are in a program just for Physically or Developmentally Challenged students (e.g SPRED, etc)? \_\_\_\_\_
- C. How many students are in a Home School Program? \_\_\_\_\_
- D. If you have some Other Unique Program, please specify program and number of students (ex: RCIA for children, etc). \_\_\_\_\_

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**ADULT FAITH FORMATION**

**INSTRUCTIONS:** In this section, we are looking at the programs offered for Adults in Faith Formation classes. Since you already put RCIA students ages 9-18 on a previous page, do not count them here. Put the total number of participants beside each program.

Type of Program	Total # Attending	Total # Adult Catechists		Type of Program	English Total Parents & Sponsors Attending	LOE Total Parents & Sponsors Attending	Total # Adult Catechists
Scripture Study				Parent Sessions – Baptism Prep			
Apologetics (Catholic Teaching)				Parent Sessions – Reconciliation			
RCIA (19+)				Parent Sessions – Eucharist			
Social Media Events				Parent Sessions – Confirmation			
Other:				Other:			



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**YOUTH MINISTRY PROGRAM –English AND LOE**

**INSTRUCTIONS:** This section is for the number of youth in youth ministry. This total is a combination of all English AND LOE programs (if applicable). Youth ministry can have any type of youth attend (Catholic School, Religious Education, Confirmation, RCIA). The grid below is there to help you determine the number of youth attending your program. **DO NOT** put a range of numbers (ex: 15-20); instead, put an average or approximate number.

Type of Program	Middle School			
	Average # of Students		Frequency Per Year	
	Eng	LOE	Eng	LOE
Social/Pre Evangelization				
Catechesis/Evangelization				
Leadership/Development				
Service/Justice				
Prayer/Worship				
Other (e.g Retreats):				

High School			
Average # of Students		Frequency Per Year	
Eng	LOE	Eng	LOE

**NOTE:** We are looking for two different totals of youth ministry.

The **FIRST** total is the **TOTAL** number of youth attending youth ministry functions ---- **INCLUDE** students that attend from Catholic schools, Parish Religious Education, Confirmation and RCIA classes. **English and LOE numbers COMBINED.**

❖ Total Number of Youth in Youth Ministry: Middle School \_\_\_\_\_ High School \_\_\_\_\_  
 (These numbers are for the Diocesan Directory and the Development Office.)

The **SECOND** total is the **TOTAL** number of youth in youth ministry **ONLY**----**EXCLUDE** students who attend from Parish Religious Education classes and students in Confirmation or RCIA classes, but **INCLUDE** students who also attend Catholic Schools. **English and LOE numbers COMBINED.**

❖ Total Number of Youth involved in Youth Ministry **ONLY.** Middle School \_\_\_\_\_ High School \_\_\_\_\_  
 (These numbers are used for United in Faith assessment.)

**(use only these two numbers on pg. 9, group 4)**

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**RELIGIOUS EDUCATION PROGRAMS – ENGLISH** – Data for English Lang. Program (trf exact same numbers from # of students to pg. 9, grp 1)

**INSTRUCTIONS:** Fill in the number of Students, Catechists/Aides, Sessions, and Length of Sessions for each grade level. List the Publisher, Series Title & Publication Date for each grade level. If you have combined classes, indicate the number of students per grade level in these combined classes. **These numbers represent a traditional classroom structure, family focused program, or any hybrid of them (excluding homeschool)**

Grade	# of Students	# of Catechists	# of Sessions	Length of Sessions	Publisher and Series Title	Publication Date
FR	If different from your standard curriculum, list the publishers for sacrament materials.					
FC						
Conf.						
Pre-K						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Totals					Number of Family Events Held: _____ Check the box that best represents your program: <input type="checkbox"/> Traditional RE <input type="checkbox"/> Family Faith <input type="checkbox"/> Hybrid
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City \_\_\_\_\_

**RELIGIOUS EDUCATION PROGRAMS – LOE** – Data for Language Other Than English Program (trfr exact same numbers from # of students to pg. 9, group 2)

**INSTRUCTIONS:** Fill in the number of Students, Catechists/Aides, Sessions, and Length of Sessions for each grade level. List the Publisher, Series Title & the Publication date for each grade level. If you have combined classes, indicate the number of students per grade level in these combined classes. **These numbers represent a traditional classroom structure, family focused program, or any hybrid of them (excluding homeschool)**

Grade	# of Students	# of Catechists	# of Sessions	Length of Sessions	Publisher and Series Title	Publication Date
FR	If different from your standard curriculum, list the publishers for sacrament materials.					
FC						
Conf.						
Pre-K						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
Totals			Number of Family Events Held: _____			

Check the box that best represents your program:  Traditional RE  Family Faith  Hybrid



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**FINAL SUMMARY**

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Total # of Students Participating in All Religious Education/Youth Ministry Programs. (Total of groups 1, 2, 3, and 4)

\_\_\_\_\_  
 FINAL SUMMARY TOTAL

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Signature: \_\_\_\_\_

(Pastor or Parochial Administrator)

Date \_\_\_\_\_

Please Return the Completed Form to your  
 REGIONAL DIRECTOR OF RELIGIOUS  
 EDUCATION BY **March 4, 2022.**

Thank you for your cooperation!

Received by: \_\_\_\_\_

(RDRE)

Date: \_\_\_\_\_

GRADE LEVEL	Group 1	Group 2		Group 3	Group 4
	English Language From pg. 7	Language Other Than English From pg. 8		Specific Population From pg. 5	Youth Ministry 2 <sup>nd</sup> Total From pg. 6
PRE				B	2 <sup>nd</sup> Total Middle School
K				C	School
1				D	2 <sup>nd</sup> Total High School
2					
3				This number should equal the total of B, C & D from pg. 5	This number should equal the total of 2 <sup>nd</sup> Total on page 6
4					
5					
6					
7					
8					
9					
10					
11					
12					
TOTALS					