

ANNUAL PARISH CATECHETICAL REPORT
RELIGIOUS EDUCATION & YOUTH MINISTRY
Academic Year of 2023-2024



Please return to Regional Director by: **March 1, 2024**

Parish Name _____

City _____

INSTRUCTIONS: Please report information for the time period of June 1, 2023 – May 31, 2024

Name of Person completing this Report: _____ Title(s): _____ Phone: _____

PARISH INFORMATION: Name _____ Address _____ City _____ Zip _____
Phone _____ Fax _____ E-mail _____ Pastor/Admin. _____

ADMINISTRATORS (used for comparison statistics-please complete as much as possible for each leader.)

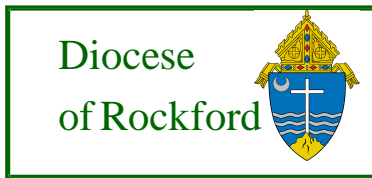
A. Main person in charge of RE other than your pastor. Name _____ Title(s) _____ Phone _____
E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer
Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation
 Other _____ What is/are your Degree(s)? _____

B. Main person in charge of RE in a Language Other than English (LOE) Spanish Polish Other: _____
Name _____ Title(s) _____ Phone _____
E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer
Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation
 Other _____ What is/are your Degree(s)? _____

C. Main person in charge of ELEMENTARY RE (*grades PreK to 5*)
Name _____ Title(s) _____ Phone _____
E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer
Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation
 Other _____ What is/are your Degree(s)? _____

D. Main person in charge of MIDDLE SCHOOL RE (*grades 6-8*)
Name _____ Title(s) _____ Phone _____
E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer
Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation
 Other _____ What is/are your Degree(s)? _____

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E. Main person in charge of CONFIRMATION PREPARATION

Name _____ Title(s) _____ Phone _____

E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer

Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation

Other _____ What is/are your Degree(s)? _____

F. Main person in charge of YOUTH MINISTRY

Name _____ Title(s) _____ Phone _____

E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer

Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation

Other _____ What is/are your Degree(s)? _____

G. Main person in charge of ADULT FAITH FORMATION

Name _____ Title(s) _____ Phone _____

E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer

Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation

Other _____ What is/are your Degree(s)? _____

H. Main person in charge of RCIA

Name _____ Title(s) _____ Phone _____

E-mail _____ Full Time -OR- Part Time **AND** Paid -OR- Volunteer

Approx. hrs./wk. _____ EDUCATION: MA/PhD BA/BS Diocesan CL Certification Ministry Formation

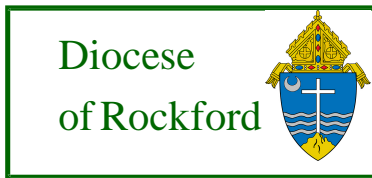
Other _____ What is/are your Degree(s)? _____

I. Names of persons delegated with any administrative responsibilities in a language other than English (ie: YM, RCIA, etc):

Name _____ Ministry _____ Phone _____ E-mail _____

Name _____ Ministry _____ Phone _____ E-mail _____

Name _____ Ministry _____ Phone _____ E-mail _____



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CATECHIST CERTIFICATION

INSTRUCTIONS: This section concerns the level of Certification of your Catechists. Older Certified Catechists that have different categories than we use now (such as Master Catechist) should be placed in Level II, which is now our highest level. Include all Catechists, Substitute Catechists and Youth Ministry volunteers from grades Pre, K & 1-12. Include aides with periodic catechetical teaching responsibilities or who are involved in the Catechist Certification Program.

	English	Spanish	Other Language
A. Catechists with NO classes completed.	# in RE		
B. Catechists actively working on completing Pre-Requisites.	# in RE		
C. Catechists with only Pre-Requisite classes finished.	# in RE		
D. Catechists actively working on Level 1 certification	# in RE		
E. Catechists with Level 1 certification completed	# in RE		
F. Catechists actively working on Level 2 certification	# in RE		
G. Catechists with Level 2 certification completed	# in RE		
H. TOTAL # (include all catechists, substitutes, aides who teach, and youth ministry volunteers)	# in RE		
Add A+B+C+D+E+F+G			

I. How many of the total (H) are:

New this year?	# in RE		
In Ministry Formation?	# in RE		
Teens that are catechists?	# in RE		
Teens that are aides?	# in RE		

G. Are Catechists offered incentives such as free tuition, gifts or stipends?

YES NO

If YES, please specify: _____



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CATECHETICAL PROGRAMS FOR CHILDREN AND YOUTH (Pre-school through High School)

INSTRUCTIONS: This section includes both parish Religious Education and Catholic School students. Check YES or NO, or fill in the blank

A. Do you have a Summer Program? YES NO

If yes, please select the program type(s)

- Vacation Bible School
- Camps
- Conferences
- Mission Trips
- Other

If yes, enter # of students _____

Number of teen volunteers _____

B. How many students from your Religious Education Program & Catholic School are involved in the following

	<u>RE – English</u>	<u>RE - LOE</u>	<u>School</u>	<u>Total</u>
TRADITIONAL AGE				
Eucharist Preparation (2 nd grade)	_____	_____	_____	_____
Confirmation Preparation (7 th -9 th grades)	_____	_____	_____	_____
At what age are students confirmed?	_____			
NON-TRADITIONAL AGE				
Eucharist Preparation	_____	_____	_____	_____
Confirmation Preparation	_____	_____	_____	_____
RCIA for Children (ages 9 – 18)	_____	_____	_____	_____
Other programs, please specify:	_____			

TUITION

INSTRUCTIONS: Enter the amount of Sacramental fees and separate book fees you are charging per students or family.

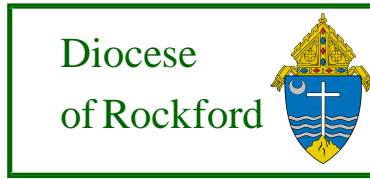
Do you have an annual tuition? YES NO

Sacramental Fees

First Communion _____

Confirmation _____

FAMILY	BOOK FEE
_____ 1 Child	_____
_____ 2 Children	_____
_____ 3 or More	_____



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PROGRAMS FOCUSED ON SPECIFIC POPULATIONS (you will need to transfer the numbers on B, C & D page 9, group 3)

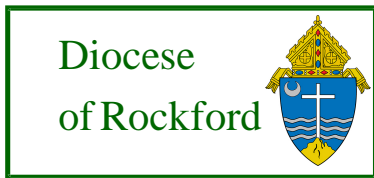
INSTRUCTIONS: In the following, please count students in your Parish Religious Education classes only. Do not count Catholic School classes

- A. Total number (Pre through 12) who are physically or developmentally challenged. _____
- B. How many students are in a program just for Physically or Developmentally Challenged students (e.g SPRED, etc)? _____
- C. How many students are **exclusively** in a Home School Program? _____
- D. If you have some Other Unique Program, please specify program and number of students (ex: RCIA for children, etc). _____

ADULT FAITH FORMATION

INSTRUCTIONS: In this section, we are looking at the programs offered for Adults in Faith Formation classes. Since you already put RCIA students ages 9-18 on a previous page, do not count them here. Put the total number of participants beside each program.

Type of Program	Total # Attending	Total # Adult Catechists		Type of Program	English Total Parents & Sponsors Attending	LOE Total Parents & Sponsors Attending	Total # Adult Catechists
Scripture Study				Parent Sessions – Baptism Prep			
Apologetics (Catholic Teaching)				Parent Sessions – Reconciliation			
RCIA (19+)				Parent Sessions – Eucharist			
Social Media Events				Parent Sessions – Confirmation			
Other:				Other:			



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YOUTH MINISTRY PROGRAM –English AND LOE

INSTRUCTIONS: This section is for the number of youth in youth ministry. This total is a combination of all English AND LOE programs (if applicable). Youth ministry can have any type of youth attend (Catholic School, Religious Education, Confirmation, RCIA). The grid below is there to help you determine the number of youth attending the different programs you offer, and can be in more than one category. **DO NOT** put a range of numbers (ex: 15-20); instead, put an average or approximate number.

Type of Program	Middle School			
	Average # of Students		Frequency Per Year	
	Eng	LOE	Eng	LOE
Social/Pre Evangelization				
Catechesis/Evangelization				
Leadership/Development				
Service/Justice				
Prayer/Worship				
Other (e.g Retreats):				

High School			
Average # of Students		Frequency Per Year	
Eng	LOE	Eng	LOE

NOTE: We are looking for two different totals of youth ministry.

The **FIRST** total is the **TOTAL** number of youth attending youth ministry functions ---- **INCLUDE** students that attend from Catholic schools, Parish Religious Education, Confirmation and RCIA classes. **English and LOE numbers COMBINED.**

❖ Total Number of Youth in Youth Ministry: Middle School _____ High School _____
 (These numbers are for the Diocesan Directory and the Development Office.)

The **SECOND** total is the **TOTAL** number of youth in youth ministry **ONLY**----**EXCLUDE** students who attend from Parish Religious Education classes and students in Confirmation or RCIA classes, but **INCLUDE** students who also attend Catholic Schools. **English and LOE numbers COMBINED.**

❖ Total Number of Youth involved in Youth Ministry **ONLY.** Middle School _____ High School _____
 (These numbers are used for United in Faith assessment.)

(use only these two numbers on pg. 9, group 4)

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RELIGIOUS EDUCATION PROGRAMS – ENGLISH – Data for English Lang. Program (trfr exact same numbers from # of students to pg. 9, grp 1)

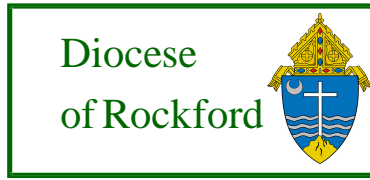
INSTRUCTIONS: Fill in the number of Students, Catechists/Aides, Sessions, and Length of Sessions for each grade level. List the Publisher, Series Title & Publication Date for each grade level. If you have combined classes, indicate the number of students per grade level in these combined classes. **These numbers represent a traditional classroom structure, family focused program, or any hybrid of them (excluding homeschool)**

Grade	# of Students	# of Catechists	# of Sessions	Length of Sessions	Publisher and Series Title	Publication Date
FR	If different from your standard curriculum, list the publishers for sacrament materials.					
FC						
Conf.						
Pre-K						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Totals

Number of Family Events Held: _____
Check the box that best represents your program: Traditional RE Family Faith Integrated/Hybrid

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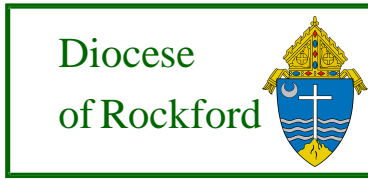
RELIGIOUS EDUCATION PROGRAMS – LOE – Data for Language Other Than English Program (trfr exact same numbers from # of students to pg. 9, group 2)

INSTRUCTIONS: Fill in the number of Students, Catechists/Aides, Sessions, and Length of Sessions for each grade level. List the Publisher, Series Title & the Publication date for each grade level. If you have combined classes, indicate the number of students per grade level in these combined classes. **These numbers represent a traditional classroom structure, family focused program, or any hybrid of them (excluding homeschool)**

Grade	# of Students	# of Catechists	# of Sessions	Length of Sessions	Publisher and Series Title	Publication Date
FR	If different from your standard curriculum, list the publishers for sacrament materials.					
FC						
Conf.						
Pre-K						
K						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
Totals			Number of Family Events Held: _____			

Check the box that best represents your program: Traditional RE Family Faith Integrated/Hybrid

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GRADE LEVEL	Group 1	Group 2		Group 3	Group 4	
	English Language From pg. 7	Language Other Than English From pg. 8		Specific Population From pg. 5	Youth Ministry 2 nd Total From pg. 6	
PRE				B	2 nd Total	
K				C	Middle School	
1				D	2 nd Total	
2					High School	
3				This number should equal the total of B, C & D from pg. 5 <input type="checkbox"/>	This number should equal the total of 2 nd Total on page 6 <input type="checkbox"/>	
4						
5						
6						
7						
8						
9						
10						
11						
12						
TOTALS						

FINAL SUMMARY

Total # of Students Participating in All Religious Education/Youth Ministry Programs. (Total of groups 1, 2, 3, and 4)

 FINAL SUMMARY TOTAL

Signature: _____

(Pastor or Parochial Administrator)

Date _____

Please Return the Completed Form to your
 REGIONAL DIRECTOR OF RELIGIOUS
 EDUCATION BY **March 1, 2024.**

Thank you for your cooperation!

Received by: _____
 (RDRE)

Date: _____