

Other Important Information

- **Requesting a Date**

- At the beginning of July, Deacon Tom McKenna, secretary to the Bishop, will send an email to all pastors. This email contains a form to be completed requesting a timeframe for the conferral of the sacrament of Confirmation. During the months of August and September, Deacon McKenna notifies the pastors of the date they have been assigned.

- **Request by Parent to Change the Date**

- There are times when a conflict arises between a family's schedule and the Confirmation date assigned for your parish.
- When such a conflict occurs, the following steps are to be taken:
 1. The DRE/CRE contacts Deacon Tom McKenna or Coco Zeman in the Bishop's office at 815/399-4300 to locate other Confirmation celebrations in the area.
 - 2. The family selects a possible date for Confirmation. The date is shared with their pastor. If Father agrees, he contacts the selected parish pastor to ask if the Confirmand can be confirmed there.
 - 3. The pastor from the family's home parish writes a letter to the pastor at the selected parish confirming the Confirmand's readiness to celebrate the sacrament, completion of all diocesan requirements, and giving permission for the Confirmand to be confirmed at the other parish.
 - 4. Once the teen has been confirmed, the DRE/CRE from the confirming parish sends the information to the Confirmand's home parish to be recorded in the parish sacramental registry, and then sends proper notification to the church of baptism.

- **Catholic Schools and Confirmation Dates**

- It is possible a teen preparing for Confirmation will desire to celebrate the sacrament at the parish connected with his/her school rather than his/her home parish.
- The parents of the Confirmand can send a letter to their home parish pastor requesting the change in location for their child's Confirmation. If the pastor agrees, he will ask the pastor of the church of Confirmation to have the child confirmed. The question of readiness for the sacrament will be addressed by the two pastors.

- **Saint Cards**

- 4x6 white index cards with large, black, printed letters.
- Saint's name is to be in center of the card, with Candidate's name written in lower right corner in a smaller font.

- **Worship Aid**

- Your parish may elect to implement a worship aid for the Mass and Ceremony.
- The completed worship aid needs to be submitted to Deacon McKenna for approval at least 3 weeks before the liturgical celebration; it cannot be used unless it has been approved.
- Rehearsal and Mass The Divine Worship Office contains a link for Confirmation. Items needed for rehearsal and Mass can be found there.

- **Consult the Ceremonial of the Bishop** for information relating to reverence, lector selection, altar servers, etc. Your pastor has a copy of the Ceremonial.
- **There is not a Diocesan dress code.**
 - All guidelines pertaining to reverence and modesty through clothing selection comes from the pastor.